Rural Foundetion's ShikshanShastra Mahila Mahavidyalaya Akkalkuwa Dist.Nandurbar

Committee Distribution for 2022 -23

Sr. No.	Committee	Name of the Faculty members	Name of Student	Role of the committee members	Frequency of Meeting
1.	Discipline Committee	Assit.Yogita Chaudhari	Nandini Lashkari, Deepali Gaikwad	1. Uniform / Dress code /I -card monitoring 2. Attendance of students, punctuality, regularity 3. General campus wide discipline	As and when required
2.	Event Management Committee-	Assit.Prof. Varsha S.Vasave	Vasave Nutan Yshwant, Vasave Bhagirathi B	1. Have collaboration with other colleges 2. Make other B.Ed. colleges know about our college competition. 3. Give exposure to various educational skills of students studying B.Ed. Courses,on inter college level. 4. Give the faculty, students an experience to hold competitions on a professionallevel. 5. Preparation of report & its submission to co-coordinator 6. Report sending in suitable format to daily news papers 7. Enrichment of existing curriculum for the cultural value addition 8. Identifying the cultural talents like in vocal/instrumental music/dance/debate/skit/mimicry/One act play/drama and creating opportunitiesfor their enhancement. 9. Preparing report & submitting it to co- coordinator	At the time of the event
3.	Sports Committee	Assit.Prof.Jamila B.Valvi	Tadavi Shilpa S., Vasave Puja Ramesh	1.Inspiring talents to participate in different competitions and win prizes 2. Identifying indoor/outdoor sport talents and nurturing them for furtherdevelopment. 3. Preparing news & submitting it to news paper	Before sports Meet

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4.	Educational Visit	Assit.Kusumba Gavit	Priyanka Kulkrani, Smiksha Magare	1. Preparing list of places for Educational visit 2. Selection of suitable place 3. Coordinating with the institution to get permission for visit 4. Organizing transport facility 5. Preparing report & submitting it to co- coordinator 6. Consent of parents is taken 7. Preparing news & submitting it to news paper	Before the time of Educational visit
5	Assembly Committee	Assit.Prof.Pawankumar Gavit	Padvi Rinku Kalusing Konkni Roshani	1. Allotting day & dates to the students for conducting assembly 2. Monitoring & giving guidance for each student 3. 3.Maintain record of each assembly	Monthly Planning
6.	Library committee	Assit.Prof.Yogita Chaudhari	Pooja Vasave, Rakhi Lashkari	1. Coordinating with Principal for maintaining adequate copies of text books/reference books/Compact discs'/audio films/journals/periodicals/magazines/newspapers/business newspapers. 2. Making students form a habit of reading by introducing library hour in time table. 3. Introducing e-book, e-learning as an advance learning methodology. 4. Supervising students during library lecture 5. To purchase new books on the basis of faculty requirements. 6. To manage library administration.	Once in a semester

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7	Anti-ragging Cell	Assit.Prof.Yogita Chaudahri	Nandini Lashkari, Deepali Gaikwad	1. Formation of anti – ragging cell as per university's guidelines 2. Setting up grievance redressal mechanism 3. Giving an orientation to the class about the: -- concept of ragging, ■ which kind of behaviours/activities are called as ragging ■ How ragging is considered to be an offence punishable by law ■ Harmful effects of ragging on the victim 4. Sending report of the activities to the university 5. Maintaining relevant file	Beginning of term
8.	ICC	Assit.Varsha Vasave	Deepali Gaikwad,Rinku Padavi	1. Formation of ICC- Internal Complaint Committee (Women's Cell/Vishakha Cell)as per the guidelines of the university. 2. Conducting activities to sensitise students about the issues related to women, what is termed as sexual harassment, domestic violence, women's' empowerment 3. Giving the background of women's' movement, Vishakha Act etc. 4. Providing information about the laws protecting women 5. Keeping a record of the activities	Once Every Semester
9	Grievance cell	Assit.Prof.Jamila B.Valvi	Swati Raghuwanshi,Krupal i Patil	1. Formation of Grievance Cell as per the University/UGC norms 2. Setting up the mechanism for grievance redressal (Need to write the mechanism –how it will be handled)	Monthly
10	Health check-up	Assit.Prof. Yogita Chuadhari	Pooja R.Vasave, Priyanka Saysing	1. Contacting a doctor who can spare time to come for 'health check - up'preferably with a panel of technicians who can conduct various tests 2. Organizing health check up 3. Planning the inauguration program 4. Maintaining record of the check up done 5. Preparing a report to be shared with media	Once a year
11.	Extension work	Assit.Prof. Varsha Vasave	Rana Mansi, Shivani Krnkar	1. Planning for extension activity – deciding on the activity- place, time, manner,supervision, evaluation etc 2. Meeting the people in charge of the organization where activity is going to takeplace to finalize it 3. Involving students & staff in some kind of outreach activity 4. Preparing a format/diary for students to maintain	Once Every Semester

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12.	Competitive Exam	Assit.Prof.Yogita Chaudhari	Valvi Minisha, Padvi Rinku	1. To arrange monthly activities of competitive exams 2. To co-ordinate with external experts. 3. To maintain the record of successful students	Once in a month
13	Holistic Developme n t	Assit.Prof.Kusumba Gavit	Shende Sushmita, Padavi Divu	1. To arrange monthly activities of Literary Work 2. To maintain the record of activities 3. To arrange monthly activities of RGCW 4. To maintain the record of activities	At the time of Event

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